

# Administrative Review Report

ESTELL MANOR BD OF ED – 001-01410 Atlantic County

## Findings and Corrective Action:

<b>Site Name</b>		
<b>Form Name</b>	On-Site Assessment Tool	
<b>Question #</b>	207	
<b>Due Date</b>	05/01/2017	
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 03/27/2017 07:36 AM	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. A student that was Directly Certified cannot be chosen for Verification. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. A new application must be chosen for verification. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation and upload the new verified application into the Documents tab.
<b>Site Name</b>		
<b>Form Name</b>	On-Site Assessment Tool	
<b>Question #</b>	208	
<b>Due Date</b>	05/01/2017	
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 03/27/2017 07:36 AM	A confirmation review must take place and the Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
<b>Site Name</b>		
<b>Form Name</b>	On-Site Assessment Tool	
<b>Question #</b>	209	
<b>Due Date</b>	05/01/2017	
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 03/27/2017 07:37 AM	Directly Certified students cannot be chosen for Verification. Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
<b>Site Name</b>	ESTELL MANOR	
<b>Form Name</b>	On-Site Assessment Tool - Site	
<b>Question #</b>	1105	
<b>Due Date</b>	05/01/2017	
<b>Corrective Action Status</b>	Flagged	
<b>Corrective Action History</b>	Flagged Lorena Paredes 03/27/2017 07:37 AM	All food and beverage items sold a la carte to students during the school day must meet Smart Snack requirements. The requirements apply to items sold anywhere on the school campus (including but not limited to the cafeteria, vending machines, school store, etc.) Items that did not meet Smart Snack requirements include the reduced fat sugar and chocolate chip cookies, Pepperidge Farm Goldfish Cheddar crackers (.5 oz.), and Snyders pretzel rods. These items are made with enriched flour not whole grain flour. Quaker granola bars (.84 oz.) are not compliant because calories from saturated fat are not less than 10%. The Alliance for a Healthy Generation calculator can be used to determine if a food or beverage meets Smart Snack requirements. A link to the calculator is available

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	<p>under Resources in SNEARS. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
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